



**NOTICE OF RETIREMENT FORM (PUBLIC SECTOR REFUND)**

<b>PERSONAL DETAILS</b>	
Name	
Retirement Date	
PIN No (12 digits)	PEN.....
Mobile Phone No	
Email Address	
Residential Address	
Contact/Postal Address	
<b>BANK DETAILS</b>	
Valid Account Number	
Sort Code	
Bank Name	
Bank Branch (where a/c was opened)	

**Kindly attach copies of the following documents to the form and return as soon as possible.**

- Retirement letter from employer
- Appointment letter
- Any 2007 Pay slip
- June 2004 and Last Pay Slip
- Two passport photographs
- Bank confirmation of account (Please include the sort code)
- Age Declaration
- Means of Identification (National I.D./Drivers License or International Passport)
- Written application
- Severance Pay slip

Retiree's signature: .....

Date: .....

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THE PROCESSING OF RETIREMENT AND TERMINAL BENEFITS IS DONE **FREE OF CHARGE** FOR BOTH RETIREES AND NEXT OF KIN OF DECEASED RSA HOLDERS. ANY DEMAND FOR ANY PAYMENT IS ILLEGAL AND SUCH SHOULD BE IMMEDIATELY BROUGHT TO THE ATTENTION OF THE HEAD OF HUMAN RESOURCES AND ADMINISTRATION OR CALL 08059580002, 07080633004 AND 08032752888 OR E-MAIL [info@legacypension.com](mailto:info@legacypension.com) FOR APPROPRIATE ACTION. PLEASE NOTE THAT OUR COMPANY ACCEPTS NO LIABILITY FOR MONETARY DEMANDS BY ANY STAFF